

This meeting is open to the public unless the Council resolves to exclude the public for any exempt or confidential item of business. Under the Openness of Local Government Bodies Regulations 2014, members of the public, the press or the Council may record/film/photograph or broadcast the meeting whilst it is open to the public.

You are invited to the Waverley Community Council's Annual Meeting which will be held virtually on Wednesday 5 May 2021 at 6.30pm for the purpose of transacting the following business.

AGENDA

	Item
1.	Election of Chair of the Community Council: (a) To elect a Chair for the 2021/22 municipal year (b) Chair to sign the Declaration of Acceptance of Office
2.	Approval of Minutes (a) To approve the minutes of the meeting held on 20 May 2020
3.	Election of Vice-Chair of the Community Council: (a) To elect a Vice-Chair of the Community Council for the 2021/22 municipal year (b) Chair and Vice-Chair to sign the Declaration of Acceptance of Office
4.	Apologies and Reasons for Absence: (a) To receive apologies for absence and to approve reasons given
5.	Confidential Items (a) To identify any agenda items from which the press and public should be excluded due to the confidential nature of the business to be discussed.
6.	Declaration of Disclosable Pecuniary and Other Interests: (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any personal interests (b) To receive and decide upon requests for dispensations made by Councillors to take part in discussions and votes where they have declared disclosable pecuniary interests.
	Public Comments and Questions A period of 15 minutes will be set aside for comments or questions from members of the public
7.	Review of delegation arrangements to committees: a) To revoke the Council's Policy Creation Committee b) To re-appoint the Planning Committee c) to re-appoint Staffing Committee
8.	Committees of the Council: (a) To consider the creation of any new committees
9.	Representatives on Outside Bodies: (a) To appoint a representative to Yorkshire Local Councils Associations (b) To consider representation on other Outside Bodies if appropriate
10.	Community Council Communication: a) Review effectiveness of various channels of communication - Website, Facebook page, WAVE
11.	Finance Matters:

	<ul style="list-style-type: none"> a) Update on overall accounts from 2020/21 b) To re-appoint Councillors to act as Internal Auditors for the Council c) Review of the Council's expenditure incurred under section 137 of the Local Government Act 1972
12.	Review of important documents <ul style="list-style-type: none"> a) Review of Asset Register b) Review of Insurance cover c) Review of Internal Controls
13.	Review all policies and any amendments needed <ul style="list-style-type: none"> a) Review policies <ul style="list-style-type: none"> I. Remote standing orders II. Financial Regulations and bank signatories III. Code of conduct
14.	Review external key local stakeholders <ul style="list-style-type: none"> a) To review key local stakeholder organisations WCC regularly engages with <ul style="list-style-type: none"> i. Harworth Estates ii. The Land Trust iii. Well Rotherham iv. Waverley Junior Academy v. RMBC – Ward Councillors vi. Aughton Early Year's advisory board representative vii. Police engagement viii. Public transport / SYPT
15.	Agenda Items for the Next Meeting: <ul style="list-style-type: none"> a) To agree items for inclusion on the agenda for 2022

R Graham

Rachel Graham
Clerk to Waverley Community Council
29 April 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/81531560584?pwd=ejRNSVNHM2RSRGdBRUtMMlIBRkpyQT09>

Meeting ID: 815 3156 0584

Passcode: 239275